

ACTIVITY AREA    Working with employees and School Users						
<b>Aim/Priority/Issue</b> Accessible school environment <b>Lead responsibility</b> S. Brett <b>Monitored by</b> S. Brett and named Governor <b>Date for review</b> Spring 2021 (questionnaire to users each Spring term )						
Action	Meets duties				How	Time-scale
	Race	Disability	Gender	Community Cohesion		
Ensure site and information is accessible to all employees and users	√	√	√	√	Provide parking in school grounds for parents/carers with children with physical disabilities	ONGOING
					Provide parking in school grounds for any user who is a 'Blue Badge'* holder	ONGOING
					Survey users' needs (communications, website, language needs, Braille etc) annually and consider viability of actions resulting from survey. E.g. hearing loop Insert hyperlink on website for translation	Annually
					Documents, policies etc to be available in varied formats e.g. large print, Braille, different languages etc. EAL – have signs for pupils who have newly arrived from other countries Have google translate function on website so parents/carers can access all documentation.	On request.
					Provide allocated seating for parents/carers with hearing impairments/disabilities for assemblies etc	On request
					Erect British Sign Language signs around the school for all users as well as children with hearing impairments	
					<b>Success Criteria:</b> <b>Annual survey of users' needs indicates users are able to easily access the school and required information</b>	

\*Please note that Blue Badge holders will be expected to present the Blue Badge upon request at the school office.